

**Missoula Figure Skating Club**  
**COACHES POLICY**

1. Coaches must know and follow all rules and regulations of the Club and/or facilities where the Club contracts ice.
2. Coaches must have a current application (and resume) on file with the Club and will be approved annually by the Board of Directors. Visiting coaches must receive approval from the MFSC Board of Directors prior to coaching on MFSC ice.
3. Coaches are required to teach a minimum of 15 minutes on a Club ice session in order to sign in as a “Pro” for that session. If a coach does not meet the 15-minute minimum, does not have a current application on file, or has not been approved by the Board of Directors for the current skating season, they will be expected to pay for the Club ice session at the current rates approved by the Board of Directors.
4. All coaches who coach during an MFSC sanctioned activity, including Learn to Skate Basic Skills, shall be a member of MFSC.
5. All coaches must be a minimum of 16 years of age.

**Senior Coaches.** Senior coaches are coaches 18 years of age or older. Senior coaches teaching on Club freestyle sessions must be members of the Professional Skaters Association (PSA), carry personal liability insurance and meet all requirements of the USFS Coaches Registration process, which includes passing a background check.

**Junior Coaches.** Junior coaches are coaches between 16 and 18 years of age. Junior coaches are not required to be members of PSA. Subject to the approval of the Board of Directors, junior coaches must designate a mentor/sponsor who is a senior coach for MFSC. The sponsoring senior coach will be responsible for providing guidance, direction and development for the junior coach.

6. Coaches shall take an active role in the prevention of drugs, alcohol and tobacco abuse and under no circumstances should authorize the use of such products.
7. No profanity or fowl language will be allowed on Club contracted ice.
8. Coaches are expected to treat skaters, parents and other coaches with courtesy, respect, and consideration at all times.

9. No solicitation or tampering with another coach's student will be tolerated as defined by the Professional Skaters Association.
10. All coaches must abide by the Professional Skaters Association's Code of Ethics and Tenets of Professionalism.
11. If a skater requests a change of coach or would like to take a lesson with another coach(es), it is required that the new coach, or visiting coach, prior to giving any lessons:
  - a. Ask the parents to notify the current pro of their decision to change to you. Verify the notification has occurred.
  - b. At least two days prior to the first lesson, contact the other pro to make sure he/she knows about the change.
  - c. Verify any outstanding financial or other issues or obligations are resolved.
  - d. Once you have begun coaching the new student, avoid criticizing the methods taught by the previous coach.
12. Coaches agree to provide written notification to the MFSC Board of Directors prior to coaching for any other organized Learn to Skate or other instructional figure skating program within Missoula County.
13. Any Coach wishing to file a formal grievance/complaint for violation of these rules shall do so in writing to the Board of Directors within thirty (30) days of any incident. See the Club By-Laws, Article 5 Section 6, for procedural details.

**ANY INFRACTIONS OF THE ABOVE GUIDELINES COULD RESULT IN LOSS OF COACHING PRIVILEGES ON MFSC CLUB ICE.**

Please sign below to certify that you have read and understand these policies and the PSA Code of Ethics and Tenets of Professionalism.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_