

Missoula Figure Skating Club
Board of Directors Meeting Minutes
November 9, 2010

AGENDA

1. Call to order: 6:10pm
2. Introductions/Attendance: Present: Alexandria Darnell, Jen Halfpap, Harvey Hergett, Brynn Molloy, Emily Stone, Ryan Yearous. Not present: Becky Monaghan.
3. Approval of Minutes: **Ryan Yearous motion to approve minutes. Emily Stone second the motion. All in favor. Motion approved.**
4. Additions to the Agenda: see old business.
5. Public Comments (Limited to 3 minutes per person): none.
6. Coaches Feedback:
7. Officer Reports
 - President – Ryan Yearous – see below.
 - Vice-President - Harvey Hergett – see below.
 - Treasurer - Emily Stone
 - Checking (Quickbooks):
 - Savings:
 - Credit Card Balance: \$0.
 - Secretary - Alex Darnell
 - Responded to an e-mail from USFSA regarding RISE and bringing it to a theater here in Missoula. It is currently scheduled to be shown in both Helena and Bozeman. Patty Koster and myself will inform the club as we find out more information.
 - Put together a list of fundraising events and possibilities following a brief meeting with Patty Koster and Ryan Yearous. Please see the list at the end of these minutes. ** I plan to add further details to these fundraising plans/activities and hold a meeting to inform members about further activities that we need help with fundraising over the course of the season.
8. Committee Reports
 - Basic Skills Coordinator (Ryan Yearous) Ryan Yearous reports 93 participants currently enrolled in the basic skills.
 - Glacier Ice Rink / MAYHA Board Representative (Harvey Hergett)
 - i. No report from the meeting, but Harvey did have the opportunity to meet with Eric Penn and talk about our club and the fact that we are the next largest user group following MAYHA. He had the chance to talk about what we would like to see not only to help out the rink but also to help benefit our club. This included things such as having a designated dressing room all times, and therefor keeping the lobby area clean and less cluttered. He also explained that our club, being such a large user group, would like to be able to commit to a set schedule with less of the

“tentative” ice-time, as it affects not only our club scheduling, but also individuals and coaches as well.

- ii. The rink also has more staff available in both concessions and at the skate rental/sharpening area, which is of great benefit to our club during Basic Skills and other events.
- Hiring Committee Chair (BOD)
- Ice Time Chair (Ryan Yearous) There will only be an 8:45-9:45 session this coming Saturday and the following Saturday is tentative.
 - i. Projected ice costs for November: \$6,776.25 - \$7,458.75
 - ii. Projected ice costs for December: \$4,485.60-\$5,167.50
- Membership Chair (Jil Lee/Ryan Yearous)
- Sanction Chair (Brynn Molloy) Harvey Hergett has submitted the Glacier Ice Challenge sanction.
- Test Chair (Shari Riley)
- Showcase On Ice Chair (Alex Darnell & Ryan Yearous)
 - i. 2011 SOI theme: The Beatles
 - ii. Ryan Yearous has an exciting idea of approaching Troy Waring about possibly having some live band during the show for our group MFSC and Basic Skills numbers. Ryan will look into this further and we will further discuss this at the next board meeting.
 - iii. Ryan Yearous and Alex Darnell will get together to discuss potential ideas/music for this years group numbers (i.e. opening, closing, basic skills, etc.) The board encourages the idea of approaching our club skaters to get input and ideas as well. Tentative initial meeting set on Sunday November 14th at 2:00pm, and hopefully a follow-up meeting to incorporate club members/skaters on November 18th after club ice at the rink.
- Fundraising Chair (Alexandria Darnell) – See the attached info at the bottom of the minutes.
- Competition Chair (Harvey Hergett & Becky Monaghan) – see Old Business.

9. Old Business

- **Glacier Challenge** – Harvey Hergett reports that the competition plans are well underway and Charlene (the referee) has reviewed the competition announcement and this has been submitted for sanction. This year the IJS will be offered at Open Juvenile/Juvenile level and up. Our competition this year, in addition to the events from last year, will be offering Spins, Jumps, a team event, and Interpretive.
- **Fundraising Meeting/Plan** Please see comments under Secretary and the attached information at the end of the minutes.
- **Volunteer Tracking Plan** – Emily Stone has pulled together a list of volunteer jobs including (but not limited to) Club ice, Basic Skills, Fundraising, Pops Shows, SOI, Competition, and Test. Emily has offered to keep track of a pilot program starting on January 1, 2011 to track volunteer hours sent in by individuals to an e-mail specifically tracking hours. This will not only be helpful to keep track of volunteer hours for showcase on ice solo applications, but the board is entertaining the idea of incorporating a require volunteer program for all members in the up and coming

season. We will continue to work on this list of volunteer jobs/requirements/hours received for work, and will have a more concrete list to provide to club members by the New Year.

10. New Business

- **Low/High Sessions** – Discussion regarding the cut-off level for low/high. In offering the low test club ice on Sundays we have increased the number of members on club ice and have had great response. This, however, has caused some congestion on the low session and at some point will have to be addressed. Emily Stone asked the board for permission to skate on the High Test session. No changes were made at this point in time.
- **Session 2 Program Dates/Times** – Ryan Yearous has met with Glacier Ice Rink and is setting these programs for registration. Please see the MFSC website for dates/times.
- **Holiday on Ice Show** Scheduled 4:00-5:45 on December 12th, 2011. There will be two half hour practices/warm-up sessions for low and high test.
- **January Clinic** – Our goal initially was to offer a clinic to the MFSC coaches (and coaches statewide that might be interested in coming). Ideas included Kathy Casey clinic, a new Moves in the Field clinic, or having Frank S. and Anita Hartshorn from Sun Valley. Ultimately, the board feels that financially and given time restraints that we will probably have to wait on this clinic to possibly later in the spring. There will a cost to coaches that want to participate and we would like to offer this over a weekend that would allow the guest skater/coaches to do on-ice clinics and group and/or private lessons to MFSC members.
- **Montana Community Foundation Scholarship Donation** – The board had a long discussion regarding how to apply this scholarship money as well as the W.M. Fellers scholarship money as well. To this date the MFSC club has paid for scholarship(s) annually. We hope to provide more scholarships in the future as well, at this time we will designate the current funds as follows:
Harvey Hergett motion to offer two basic skills scholarships per session (4 per year) for the next five years, one Stars/Medalists per session (2 per year) for the next five years, one competition scholarship per year funded through approval by the Fellers scholarship. Ryan Yearous second the motion. All in favor. Motion passes. We may increase these scholarships depending on future contributions and fundraising activities. Emily Stone also discussed using money from chocolate/coffee fundraisers to specifically go to Basic Skills, Stars, Medalists scholarships as well.
- **December Meeting: December 7th, 2011 6pm at the Pressbox.**

11. Activity & Event Reports

- Fair Fundraiser – August 10-15, 2010 – Ryan Yearous
- Fair Exhibition – August 15, 2010 – Brynn Molloy
- Fire & Ice – September 11, 2010 – Ryan Yearous
- Mauler's Season Opener – September 2010 - Harvey Hergett
- Newsletters – Pam Hergett
- School Flyer (Sep & Jan) – Jen Loobey

- **Bring a Friend to Skate Day – October 9, 2010 – Yearous & Lauren Knudsen**
- Weekly Address – Ryan Yearous
- Public Service Announcements, Marketing, Advertising – Ryan Yearous
- Skate-a-thon – November 28, 2010 – Emily Stone
- Holiday On Ice Show – December 12, 2010– Emily Stone & Pam Hergett
- It’s Great to Skate Day – January 8, 2010 – Yearous & ???
- Test Session – Shari Riley
- Glacier Challenge Competition – March 18-20, 2010 – Hergett & Monaghan
- Bulletin Board – BOD
- Ice Time Monitor – Emily Stone
- MFSC Phone Line – 543-LUTZ (5889) – Becky Monaghan
- Basic Skills - BOD
- Website – Harvey Hergett
- MFSC Policy and Protocol Book – Pam Hergett
- Sign In Sheet, Music Playing & Jump Belt duties – ALL
- Mauler’s Games – skater performances – Harvey Hergett
- Mauler’s Games – 50/50 fundraiser – Harvey Hergett
- Ice Time Tracking – Brynn Molloy
- Showcase on Ice (this will have its own big list!) – Alex Darnell & Ryan Yearous

12. Meeting Adjourned ~9pm.

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MISSOULA FIGURE SKATING CLUB FUNDRAISING COMMITTEE 2010-2011

Main Fundraising Events:

◆ Skate-A-Thon:

- ◆ Mainly individuals (who you know)/group effort to do fundraising.
- ◆ We need to inform our club members and inform our coaches to really encourage participation, and participate themselves. I personally handed out papers to all stars and medalists. I also made a short letter for basic skills participants B3+ and handed them out to the according coaches on the first day of basic skills. This is slightly difficult being Thanksgiving weekend for both coaches and participants. How can we make this more “user friendly”. Change the date? Reward skaters even if they cannot be there? (Offer another date maybe during public to have a coach volunteer time and make sure they actually do the laps/activity?) In people that I have personally approached, it makes a big difference when I: 1) I explain that we are now a 501C3 and can provide a receipt as a tax write off, but

more importantly people, especially parents, understand 2) when I explain that we are a great athletic group offering a variety of club activities that help not only keep kids healthy, but also keep kids out of trouble.

- ◆ **Basic Skills Scholarships:** Great to hear about the Montana Community Foundation. We really need to think about how we can apply this both to encourage new skaters/members, but also to advertise ourselves to the community.
- ◆ **Letter to Alumni:** Ryan Yearous is working on this. Our goal to distribute a letter in the New Year 2011 to past members asking for donations to help the club (i.e. rewards for these members – “special” seating at our annual Showcase on Ice. ☺)
- ◆ **Competition “Glacier Ice Challenge”:**
 - ◆ Thankfully Patty Koster helps our club out tremendously with finding rooms not only for this event, but also for Showcase, tests, etc. for not only judges, but also guest skaters, etc. We had the advantage of discussing getting donations for rooms from some top sponsors in Missoula and how we as a club can help reward them as well (i.e. offering dining together at those locations for specific events and also promoting them through our club/advertising).
 - ◆ Need to discuss more detail regarding both the gift and raffle “baskets” for donation.
- ◆ **Showcase on Ice:**
 - ◆ **GUEST SKATER (just a personal goal for this year!!!!)**
 - ◆ **Silent Auction**
- ◆ **Thank you cards/List of Sponsors (Alexandria Darnell)**
 - ◆ I am happy to send a letter to all our “top” donating people/businesses. What is this cut-off going to be? Do we just say thanks, or do we offer a free/fun lesson for one (20-30 minute) via our group classes or via coaches that are willing to donate 20-30 min on public ice? Might be a great way to promote our club.
- ◆ **Other Fundraising Ideas:**

An annual fundraising date for our club specifically. Great ideas provided by Patty Koster included “Las Vegas Nights”, an event including the band donated by the Hergetts, and/or help from the triathlon acquaintance that has offered to help us (Brendan Halpin). If we were to incorporate this, why not a “Tri-Skate-a-thon” (run/skate/bike) maybe towards the end of season.